



Job Opportunity

California State Lands

Commission

The State Lands Commission is an equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religion, political affiliation, age, medical condition, political/religious opinion, discrimination complaint filing or sexual orientation.

March 22, 2006

GENERAL AUDITOR III

\$4,316-\$5,247

OR

MINERAL AND LAND AUDITOR SPECIALIST IV (SPECIALIST)

\$4,731-\$5,753

(WILL CONSIDER FILLING AT EITHER LEVEL)

Under the direction of the Mineral and Land Auditor Specialist IV (Supervisor), the Auditor will coordinate and perform the following:

DUTIES AND RESPONSIBILITIES (includes but not limited to):

- Conducts field audits for oil and gas and geothermal leases as required;
- Stays knowledgeable in currently accepted Auditing Standards by attending conferences and through literature provided by professional societies.
- Assists in developing, analyzing and optimizing the State's oil and gas marketing program;
- Helps negotiate royalties;
- Attends Division meetings with various governmental, academic and industry personnel, including lessees, in matters regarding audit determinations as well as other energy related projects;
- Consults with various governmental, academic and industry personnel regarding energy related projects;
- Helps analyze and forecast state owed commodity (oil, gas, geothermal, etc.) prices, costs and production;
- Assists in generating and presenting reports that document the forecasts and their related assumptions;
- Assists in evaluating audited financial statements;
- Evaluates new accounting laws/tools as they affect the State's revenue/cost streams.

Job duties may vary with workload needs. The position may be recruited at the General Auditor III level with additional guidance and supervision.

DESIRABLE QUALIFICATIONS:

- Certified Public Accountant license;
- Excellent written and oral communication skills;

- Ability to interact professionally with staff, the public and all levels of industry and government;
- Willingness to accept responsibility and use mature judgment;
- Reliability (exemplary work habits and attendance);
- Ability to work well under pressure and respond to short time frames;
- Familiarity with personal computers – Microsoft Office Systems, Novell Groupwise Network Software and Access.

POSITION LOCATION:

200 Oceangate
Long Beach, CA 90802

FINAL FILING DATE: Until Filled

HOW TO APPLY:

Submit resume & standard State application to:

California State Lands Commission
Personnel Office
100 Howe Avenue, Suite 100-South
Sacramento, CA 95825

Telephone: (916) 574-2503
FAX: (916) 574-1915

WHO MAY APPLY:

State employees with transfer eligibility, reinstatement eligibility or employment list eligibility. Transfers from surplus agencies or individuals on SROA/Surplus will be given first consideration.

State employees with transfer eligibility, reinstatement eligibility or employment list eligibility.

Former State employees with reinstatement eligibility or employment list eligibility.

Non-State employees who have already taken an examination for this job classification and have established employment list eligibility.

Applications will be screened and only the most qualified candidates will be scheduled for an interview.